

Ending your tenancy

Please fill in, sign and date this form to end your Amplus tenancy and move out of your home. Once you have given us notice, this cannot be withdrawn, so make sure you read, understand and follow the points below.

If you need help or advice about ending your tenancy, please contact us at onboarding@amplus.co.uk or 0300 123 5544.

Notice to quit

To: Amplus

I/We: (your names)

give you notice to quit the tenancy of:

..... (your address)

on Sunday (date) (month) (year),

or on the day a complete period of the tenancy expires after the end of four weeks from the date of this notice.

Your signature(s)

Signed: (Tenant 1 or their representative)

Signed: (Tenant 2)

Date:

Please return this form:

by email to: onboarding@amplus.co.uk

or by post to: Amplus, K2 Timbold Drive, Kents Hill, Milton Keynes, MK7 6BZ

Your details

Full name of person giving notice (1)	
Full name of person giving notice (2)	
Full name of the tenant(s) if different	
Your phone number	
Your email address	
Your new or forwarding address, including postcode	
Your garage address (if applicable)	
Your reason for giving us notice	

Important points

By signing and sending us this form, you agree to:

- Give us at least four full weeks' notice to quit, ending on a Sunday.
- Provide a copy of a death certificate or Lasting Power of Attorney for Property and Financial Affairs if you're ending this tenancy on behalf of someone else.
- Allow us to inspect the property before you leave. We will normally contact you about this within three working days of receiving this notice.
- Remove all your belongings from every part of the property and leave it in a safe, clean and tidy condition.
- Pay the costs (based on the attached schedule) of us disposing of anything you leave behind in the property and putting right any unreasonable damage.
- Return all keys and fobs for the property to us by the date this notice expires.
- Pay all charges for electricity, water, gas and other utilities up to the date this notice expires and arrange for mail to be redirected to your new or forwarding address.
- Continue paying charges for use and occupation of the property if you do not leave the property after the notice has expired.